



St Marys CBS tour to Madrid – Ref 471323

31/10/2023 - 02/11/2023

St Marys CBS
Tower Hill
PORTLAOISE
Co. Laois

Contact Number: 0863906621

Passport/Visa Information

It is the responsibility of the group leader to ensure that all members of the tour hold a valid passport and visa if required.

Border checks are now in place across Europe so if you are crossing any country borders during your itinerary passports may be required.

Flights

Flights								
Departure Date	Departure Airport	Departure Time	Arrival Date	Arrival Airport	Arrival Time	Airline	Flight Number	Locator
31/10/2023	Dublin Airport	12:30	31/10/2023	Madrid Barajas International Airport	16:05	RYANAIR	FR10	WN3RPK, KIS9PT
02/11/2023	Madrid Barajas International Airport	20:30	02/11/2023	Dublin Airport	22:10	RYANAIR	FR494	WN3RPK, KIS9PT

Ryanair - Luggage Allowance

Each person on the flight will be entitled to:

Checked Luggage: One piece not exceeding 10 kg, which must be checked in at the bag drop desk before proceeding to security

Hand Luggage: One small bag no bigger than 40 cm x 20 cm x 25 cm which must fit under your seat.

This information was correct at the time of printing; please check your airline's website for any further information.

City/Destination Manager

Please consult your City Manager in the unlikely event of service / accommodation problems in resort

Contact number: 0034 637 075 735

Your City Manager will be available for your group during your stay in Madrid and will provide the following service:

- Meet you at the airport in the arrivals hall to assist with transfer to resort and check in at the hotel.
- Your representative will discuss tour programme and provide any useful or practical local information, and help with contacting visits regarding bookings or if there are any issues
- Ensure that Group Leader is provided with the local 24-hour emergency number
- Ensure that 24-hour emergency assistance is provided as required

Overseas Coach

Provided by - Company Name	Telephone	Out of Hours Telephone
Elite Touring	00 34 91 684 36 84	00 34 60 915 49 20

Accommodation

Hotel/Centre	Telephone	Board	Arrival	Departure
Hotel Mediodia Plaza del Emperador Carlos V 8 Madrid Spain 28012	0034 915 273 060	Bed and Breakfast	31/10/2023	02/11/2023

Important Information

Before you travel, please ensure you download My Tour Manager – On the Go

The app works both on and offline and is personalised to your tour. You'll have the following at your fingertips in an instant:

- A daily itinerary – complete with all your timings
- Essential documents – out of hours emergency contact numbers and visit vouchers

Non-EU & Non-EEA passengers:

Ryanair require all **Non-EU (and Non-EEA)** passengers to go to their Document/Visa Check desk at the departure airport BEFORE proceeding through the security gates to Departures.

Boarding cards for all Non-EU citizens must be stamped at this desk or the Passenger will not be allowed to board the aircraft.

Advice for excursions and visits

We assess that your visits are either inherently safe or with risk within a reasonably normal and known range. Where providers of specialist services or activities are used we assess their competence.

Where there is inherent danger, unusual or risk outside normal experience we will tell you. Our School Travel Forum assured membership status is independent evidence that these requirements are met.

If for any reason you are unable to attend a pre-booked visit, please advise us (prior to your tour departure) or the visit centre directly (whilst on tour) as in many cases full payment may be passed on to your group for a no-show.

Should you anticipate a late arrival, please advise the visit centre directly to avoid the possible non-provision of your planned visit. This is particularly important for guided visits where the guide may have other scheduled commitments.

We strongly recommend that you refer to your own employer's guidelines for water-based activities.

IMPORTANT

Any visits that have not been organised by us and are outside the contractual arrangements: group leaders should satisfy themselves about the suitability of the visit and the health and safety arrangements in place.

Final Itinerary

Day 1: Tuesday, 31 October 2023

Group to make their own transfer arrangements.

It is the responsibility of the group leader to ensure all passengers make their own way to the airport and arrive on time.

09:30hrs

Group to arrive at **Dublin Airport** for **RYANAIR flight number FR10**. Group will be met by an NST representative who will assist the group with check in.

Checked in luggage

All passengers to proceed to the relevant check-in desk presenting their passport and boarding card.

12:30hrs

Flight departs

No meals are served on this flight; however, snacks and beverages may be purchased on board the aircraft.

16:05hrs

Arrive at Madrid Barajas International Airport (local time)

Your group will be met by our City Manager or their representative in the arrival hall. You will be escorted by coach transfer to the accommodation and assisted with check in. The coach transfer will be provided by Elite Touring.

17:45hrs

Anticipated arrival at **Hotel Mediodia** where the group will spend the next 2 nights with bed & breakfast accommodation. Towels will be provided by the hotel.

Please re-confirm dietary requirements and any meal arrangements/times, with the hotel staff on arrival.

Hotels require a copy of your fully completed passenger list. Please download and print your list from My Tour Manager and hand over to the hotel staff on arrival. In some cases, hotel staff will ask for your passports on check-in and take photocopies. Where safety deposit boxes are provided, please ensure you use them for valuables as hotels cannot be held responsible for items stored outside the safes.

18:15hrs

Group will be met at the hotel for a confirmed guided walking tour of **Madrid's popular sights**.

Payment: The guided tour has been arranged by the City Manager and a voucher is not required.

Further information:

Tour content: Discover Madrid's history by visiting charming squares like Plaza Mayor and Plaza De La Villa and grand buildings like the Royal Palace, the Opera House and the Cathedral (outside only). Please discuss details and any particular sights you would like to include with your guide.

Public transport details: If your group requires the use of public transport, then the cost is payable locally. Please note, you are also required to cover the cost for the guide/s if necessary.

20:15hrs

Expected tour finish time.

20:25hrs

Arrive for a confirmed reservation at **Restaurante La Catedral**.

Reservation time: 20:30hrs

Address: Carrera San Jeronimo 16, 28014 Madrid

Tel: 0034 91 523 35 56

Menu: 3 course meal with tap water

Starter: Spaghetti Napolitan or cheese croquets

Main: Beef & Cheeseburger or chicken breast with vegetables

Dessert: Yoghurt mousse with strawberry sauce or Crème caramel

Drinks: Tap water

Vegetarian meal (only for those with special dietary requirements)

Starter: Green salad without tuna or grilled vegetables

Main: Vegetarian Lasagne or Spaghetti Napolitan

Dessert: Crème caramel or fruit salad

Drinks: Tap water

Payment: Please present your NST pre-paid voucher on arrival.

Further information:

Dietary requirements: We confirm your group's dietary requirements to the restaurant prior to departure; however we cannot guarantee that they will be passed onto the relevant staff. It is therefore important that you re-confirm any dietary requirements on arrival to avoid miscommunication.

Public transport details: The nearest metro stop is Sol.

Group to spend the evening at leisure.

Day 2: Wednesday, 01 November 2023

09:00hrs Continental breakfast will be served at the hotel.

10:45hrs Group to prepare to meet coach – Elite Touring

11:00hrs Departure on coach for **Parque Warner**

12:00hrs Arrive for a confirmed visit at **Parque Warner**.

Address: M-506, 28330 San Martín de la Vega, Madrid

Tel: 0034 912 000 792

Web: <https://www.parquewarner.com/en>

Payment: Please present your NST Voucher on arrival to gain entrance to this visit.

Further information:

Entrance: The group leader may have to present photographic ID (passport) on arrival.

Opening times: 12:00hrs – 21:00hrs

Public transport details: Please see the following link for more details:

<https://www.parquewarner.com/en/plan-your-visit/how-to-get-here>.

Group to make their own arrangements for lunch (payable locally)

18:45hrs Group to prepare to meet coach.

19:00hrs Coach to depart for evening meal.

20:00hrs Arrive for a confirmed evening meal to **La Rayuela**

Address: Calle de la Moreria, 28005 Madrid, Spain

Tel: 33 34 913 658 276

Further information:

Dietary requirements: We confirm your group's dietary requirements to the restaurant prior to departure; however we cannot guarantee that they will be passed onto the relevant staff. It is therefore important that you re-confirm any dietary requirements on arrival to avoid miscommunication.

Group to then spend time at **Retiro Park** and make their own way back to the accommodation.

Address: Plaza de la Independencia 7, 28014 Madrid

Web: <https://www.esmadrid.com/en/tourist-information/parque-del-retiro>

Further information:

Entrance: Admission is free of charge; a reservation is not required. Some visits inside the park may require payment, payable locally.

Description: Covering over 125 hectares and comprising of more than 15,000 trees, Parque El Retiro is a green oasis in the heart of the city. In it you'll find all kinds of interesting monuments and gardens including the Jardin de Vivaces, the Jardines de Cecilio Rodriguez (Andalusian-inspired classicistic gardens), the Jardines del Arquitecto Herrero Palacios, the Rosaleda rose garden and the Parterre Frances, which holds a Mexican conifer that is nearly 400 years old and is believed to be Madrid's oldest tree.

Opening times: April – September: 06:00 hrs – Midnight; October – March: 06:00-22:00 hrs

Public transport details: The nearest metro stops are Estación del Arte and Retiro.

Day 3: Thursday, 02 November 2023

07:00hrs Continental breakfast will be served at the hotel.

Group to check out and store luggage for the day.

08:00hrs Group to depart the accommodation on foot or public transport.

09:15hrs Arrive for a confirmed visit to **Santiago Bernabéu Stadium**.

Visit start time: 09:30hrs

Reservation number:

50336526 – 13 tickets = 1 adult & 12 x 14 below 15

50336552 – 13 tickets = 1 adult & 12 x 14 below 15

50336580 – 17 tickets = 2 adult & 7, 15 over & 8 14 below 15

Address: Avenida de Concha Espina 1, 28036 Madrid

Tel: 0034 91 398 43 70

Web: <https://www.realmadrid.com/en/tickets/bernabeu-tour>

Payment: Please present your NST pre-paid voucher on arrival to gain entrance to this visit.

Further information:

Entrance: Tickets can be collected at Box Office 10, beside Gate 7 (Paseo de la Castellana, entrance at Tower B). The tour includes a panoramic view of the stadium, the "Best Club in History" room, "Sensations" room, photo collages, the pitch, the presidential box, dressing rooms, players tunnel, bench and technical area, press room and official store. The stadium may close without prior notice if a fixture / training is scheduled at the last minute.

Expected duration: 2 hours

Opening times: Daily except 1st January & 25th December

On non-match days: Monday – Saturday: 10:00-19:00 hrs; Sunday and public holidays: 10:30-18:30 hrs

On match-days: Take the tour up to 5 hours before kick-off.

Public transport details: The nearest metro stop is Santiago Bernabéu.

Group to make their own arrangements for lunch (payable locally) and then make their way to Las Ventas visit.

12:45hrs Arrive for a confirmed guided tour of **Las Ventas Bullring & Museum**.

Visit start time: 13:00hrs

Reservation number: 50337199

Address: Calle de Alcalá 237, 28028 Madrid

Tel: 0034 913 562 200

Web: <https://lasventastour.com/en/>

Payment: Please present your entrance ticket on arrival to gain entrance to this visit

Further information:

Entrance: Please report to box office Sol, on the right side of the main door of the Plaza de Sales bulls. The reservation includes an English-speaking guide for groups of 15 people or more followed by a visit to the museum. If the group size is less than 15 people, an audio guide will be provided instead. Please note, the tour includes short films and these films contain graphic images, which some people may find distressing.

Expected duration: 90 minutes

Opening times: Daily from 10:00-17:30 hrs (June – September: 10:00-18:30 hrs)

Bullfights are scheduled every Sunday from the end of March to October, between 10th May to 10th June and between 4th October – 12th October. On days of bullfights, the visit closes 4 hours before the start of the show.

Public transport details: The nearest metro stop is Ventas.

14:30hrs Anticipated visit finish time.

Group to then make their way to Museo Reina Sofia.

Arrive for a confirmed self-guided visit at **Museo Nacional Centro de Arte Reina Sofia**.

Visit start time: 15:30hrs

Reservation number: 50333152 – 20 students & 2 staff / 50333219 - 19 & 2 staff

Address: Calle Santa Isabel 52, 28012 Madrid
Tel: 00 34 91 774 10 04
Web: <http://www.museoreinasofia.es/en>

Payment: Please present your visit confirmation on arrival to gain entrance to this visit.

You must also present the following:

- A letter on school headed paper to confirm that you are a UK school group requesting this educational visit.
It is imperative that the letter lists full names of all the accompanying adults and clearly states that they are all teachers at the school with responsibility for the group whilst at the visit.
- The teachers must also present photographic ID (passport photocopy).

Further information:

Entrance: Tickets can be collected at the Nouvel Building on Ronda de Atocha Street. The reservation includes the hire of radio guides (not pre-recorded). If you use the radio guides, then the cost of €1.00 per person is payable locally on collection. Entrance includes access to the Permanent Collection and Temporary Exhibitions. Bags, backpacks, or parcels larger than 30 cm x 30 cm are not permitted in the Museum. You can store them in individual lockers or in the cloakroom free of charge.

Opening times: Monday & Wednesday – Saturday: 10:00-21:00 hrs; special hours on Sunday; closed on Tuesdays and public holidays

Public transport details: The nearest metro stop is Estación del Arte.

Group to make their own way back to the hotel to collect luggage and prepare to meet coach.

17:15hrs

Group will be met at the hotel by the coach and group to load luggage ready for departure.

Please note that the coach may not be able to pick up immediately outside the hotel and therefore we ask that one member of staff wait outside in order to look out for the coach. Drivers are not permitted to leave the vehicle unattended in order to come and find the group.

17:30hrs

Depart for transfer to the airport.

Check in at Madrid Barajas International Airport, Terminal 1 for **RYANAIR flight number FR494**

20:30hrs

Flight departs.

No meals are served on this flight; however, snacks and beverages may be purchased on board.

22:10hrs

Arrive at Dublin Airport, Terminal 1 (local time)

Group to make own transfer arrangements.