

Dear Parents/Guardians,

I am writing to inform you that there will be a skiing trip to Italy during St. Patricks weekend in March 2020. The price of the trip is €785, depending on number participation.

If your son is interested in coming on the trip the following payments are to be made to Halsbury Travel LTD.

1. €150 **Non-Refundable** deposit by the 14th of December 2018
2. €200 1st instalment by the 24th of May 2019
3. €395 2nd instalment before the 30th of November 2019
4. €40 **To be given to Mr Walsh in the school a week before travel. This is for transfers to and from the airport in Ireland and for an additional evening activities in Italy.**

If parents/Guardians want, they can pay the full amount in one €745 instalment.

Payment Details for Halsbury:

Ulster Bank O'Connell St. Dublin

A/C Name:	Halsbury Travel Ltd
A/C Number:	15125952
Sort Code:	98 50 40
IBAN:	IE31 ULSB 985040 15125952

When making payment to Halsbury, **please use your son's name and Portlaoise as a reference** e.g. Joe Bloggs Portlaoise.

Don't use Parent/Guardians name as a reference as this can lead to a lot of confusion identifying individual payments made for your son.

Also, due to the new Data Protection Guidelines, your permission is being sought to collect the following information on behalf of the tour operator and the school to proceed with the trip. (Please put all of the follow on the one A4 size sheet)

1. A photocopy of your son's passport.
2. Any pre-existing medical conditions, allergies or special dietary requirements.
3. Contact number for parent/guardian in case of an emergency. This is for when we are in Italy and a WhatsApp group for forwarding any relevant information in regards to the trip.
4. Students should have a valid E.H.I.C card at the time of travel.
5. Please put Parent/Guardian signature at the bottom of the page that has the above information on it.

Please return the above information to Mr Walsh on or before Friday the 7th of December.

What's included in the trip:

- Flights from Dublin to Italian airport
- Airport to resort coach transfers
- 5 nights full board accommodation in multi bedded rooms
- 4 days ski pass
- 4 days ski and boot hire
- 4 days helmet hire
- 6 hours of skiing tuition
- Winter Sports Travel & Medical Insurance

If you have any questions or queries in relation to the trip, please feel free to contact the school, leave your name and number and I'll get back to you at the earliest convenience.

Kind Regards

James Walsh.

Sample itinerary for the trip:

Day one :: Flight from Dublin :: Transfer by Coach to resort :: Dinner :: Welcome meeting with Halsbury Representative	Day three & Day four :: Breakfast :: a.m 2 hours of ski lessons :: Lunch :: p.m 2 hours of ski lessons :: Dinner :: Apres ski activities
Day two :: Breakfast :: a.m ski and boot fit :: a.m 2 hours of ski lessons :: Lunch :: p.m 2 hours of ski lessons :: Dinner :: Apres ski activities	Day Five :: Breakfast :: Transfer by Coach to airport :: Flight back to one of our nominated airports